

the  
dent<sup>W</sup>I  
van.

# Dental Program Handbook

Your Guide to Healthy Smiles at School



# Table of Contents

<b>01</b>	<b>About Us</b>	<b>04</b>
<b>02</b>	<b>Services Overview</b>	<b>06</b>
<b>03</b>	<b>Health and Safety Practices</b>	<b>08</b>
<b>04</b>	<b>Compliance &amp; Credentials</b>	<b>10</b>
<b>05</b>	<b>Program Timeline</b>	<b>12</b>
<b>06</b>	<b>Onsite Day Expectations</b>	<b>14</b>
<b>07</b>	<b>FAQs</b>	<b>16</b>



# 01

## About Us

---



## Who We Are

**The Dental Van** is a forward-thinking mobile dental care program focused on making oral health services easy, engaging, and accessible for kids in communities across Victoria.

Our traveling dental unit is staffed by passionate dental professionals who aim to transform the dental experience into something fun and fear-free. We partner with schools, early learning centers, and community hubs to offer checkups and treatments in familiar, child-friendly settings.

We believe that a healthy smile builds confidence — and we're here to deliver just that.



# 02

## Services Overview

---



## What We Offer?

- **Routine dental checkups**
- **Digital x-rays**
- **Cleanings and fluoride applications**
- **Fillings, sealants & simple extractions**
- **Preventive oral hygiene education**

We also deliver engaging Oral Health Education Sessions tailored for classrooms, available on flexible schedules.

### **No-Cost Options Available:**

Eligible children under Medicare's Child Dental Benefits Scheme (CDBS) receive treatment at no charge. If not eligible, we still offer free dental screening and cost-friendly options for any extra treatments recommended after the initial checkup.





# 03

## Health & Safety Practices

---



## Safety First, Always

At The Dental Van, we take your child's health and safety just as seriously as their smile.

That's why we've built our mobile practice around the highest standards of infection control — every surface, every tool, every visit.

Here's how we keep things spotless and safe:

- **Hospital-grade sterilization**
- **Mandatory PPE**
- **Sanitization between every appointment**
- **Current Department of Health standards**

We don't cut corners — we clean them.

Because being mobile doesn't mean being minimal.





# 04

## Compliance & Credentials



## Compliance Checklist

At The Dental Van, we're committed to delivering dental care that's not only high-quality — but also fully compliant with all industry, medical, and child safety standards.

Here's how we ensure we're always operating at the highest standard:

- ✓ **Registered Dentists with the Dental Board of Australia**
- ✓ **Insurance Coverage: Public liability & professional indemnity**
- ✓ **Working with Children Checks for all practitioners**
- ✓ **Radiation Licensing for diagnostic imaging**
- ✓ **CDBS Participation: Transparent and capped under Medicare**

All documents are available upon request.



# 05

## Program Timeline

---

# How it works

Our Step-by-Step Process — Simple, Streamlined & Stress-Free  
We know how busy school schedules can be, so we've designed a smooth, no-fuss system to ensure everything runs efficiently from start to finish. Here's how we make it happen:

## **Schedule the Visit**

Once we receive the initial consent forms, we'll propose and lock in a date based on numbers.

## **Forms Delivered**

We send you parent consent forms — by post or in person — along with prepaid return envelopes.

## **Distribute to Parents**

You pass the forms on to parents or guardians through your usual communication channels.

## **Collect Completed Forms**

Parents return signed forms to you by the deadline.

## **Return to Us**

You send all forms back using our prepaid envelope.

## **Final Confirmation**

We'll share the confirmed appointment list, visit date, and setup requirements in advance.



# 06

## On Site Day Expectations

---





## The Visit Day

What happens when we arrive:

- **Rosters Shared:** Student appointment list sent in advance.
- **Early Setup:** Our team arrives before start time for setup.
- **Verification:** Our WWCCs will be sent ahead or brought along.
- **Setup Needs:** We'll just need a quiet space and a power outlet.
- **Friendly Care:** Each child is seen with patience and comfort.
- **Reports Sent:** Parents receive a summary of the visit via paper or email.
- **Pack Down:** We leave your facility exactly as we found it.



# 07

## FAQs

---

# FAQs

**Q: What is CDBS and is my child eligible?**

A: The Child Dental Benefits Scheme covers up to \$1,132 worth of dental services over two years for eligible kids aged 2–17. It's bulk-billed, so you pay nothing.

**Q: My child isn't eligible for CDBS. Will they still be seen?**

A: Absolutely! We offer a complimentary checkup and fluoride polish even for non-eligible children.

**Q: What's a mobile dental van?**

A: Think of it as a dentist's clinic on wheels. We bring dental care to your school, eliminating the need for travel and waitlists.

**Q: Are late forms accepted?**

A: Yes! Late submissions may be accommodated during follow-up visits if time allows.

**Q: Will you return if further treatment is needed?**

A: Yes, we'll contact parents for approval and arrange another visit if needed.

